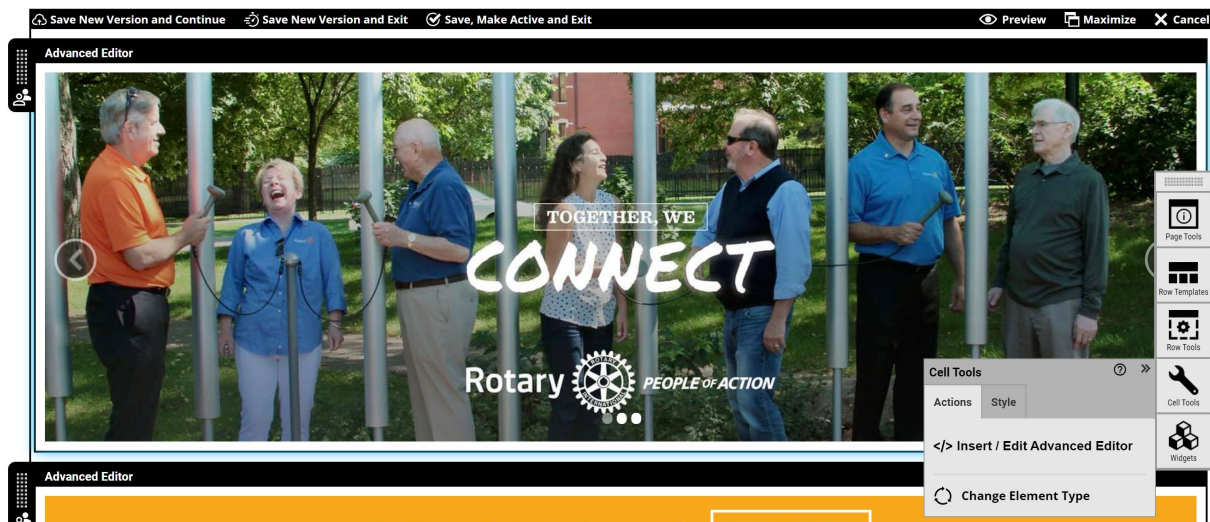


IMPORTANT: If you need the html code to add to the slide table (image on page 2) please [click here](#) or visit [rotary6450.org](http://rotary6450.org) and select Communications, then Webmaster Information, then click button after "Download this Word doc for website html.

- Proceed to the Control Panel and click on the Website Tab
- Go to the Setup section towards the bottom of the page
- Once there, click the pencil icon next to Web Graphics
- Once in Web Graphics, you can upload a new image (if you so choose) to utilize in the slider
- After the image is uploaded or if you would like to use an existing image, use the search criteria bar to locate your desired image
- After hitting the search button, the search results will appear below
- Locate the image you would like and click the clipboard icon, the third icon to the right, to open a pop-up window
- Once the window appears, click the URL displayed to copy it, you will receive a confirmation message once it has been successfully copied.
- Now you will proceed back to the homepage, on the right side of the screen there is a gray bar with a pop-out menu, in that menu click the pencil icon to switch to editing mode
- Once clicked, you will be able to view all previous versions of the homepage that have been created, click the pencil icon next to the desire version you wish to edit
- After clicking the pencil, you will be returned to the home page, click the black bar above the slider labelled "Advanced Editor" and a pop-out menu to the right will appear, click "Insert/Edit Advanced Editor" to open the editing window. (Image Below for reference)


















- Once the editing window is open, you will see a table with rows labelled for each slide and a URL to the right.
- Highlight the existing URL or the word "None" and paste the new image URL that we copied from the Web Graphics Library. (Image below for reference)
- Click Save at the bottom of the window and if you are finished with edits on the homepage, click "Save, Make Active and Exit" at the top.





Styles





Slide #	Image URL
Slide 1	//s3.amazonaws.com/ClubExpressClubFiles/44643/graphics/74354974_478667166066884_6572486030983692288_o_610249037.jpg
Slide 2	//s3.amazonaws.com/ClubExpressClubFiles/44643/graphics/69939819_439142713352663_8105816856331288576_o_1454458430.jpg
Slide 3	//s3.amazonaws.com/ClubExpressClubFiles/44643/graphics/74354974_478667166066884_6572486030983692288_o_610249037.jpg
Slide 4	none
Slide 5	none
Slide 6	none
Slide 7	none
Slide 8	none

Show Navigation Controls? Y/N

Y

Design

HTML

Preview

Words: 135 Characters: 1041

Zoom

Save ✓

Cancel X